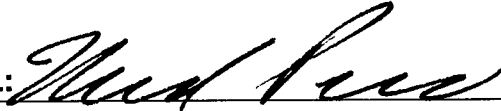


REPORT

DATE: May 18, 2004
TO: Administration Committee
FROM: Chief Counsel
SUBJECT: Delegation of Authority

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDATION:

Adopt the attached Resolution authorizing the Executive Director to delegate authority to act in his absence or incapacity on any matter within his authority pursuant to a written delegation of authority to the Deputy Executive Director.

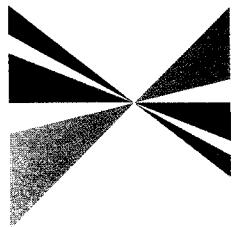
REPORT:

SCAG does not have a formal comprehensive written delegation of authority to provide for the circumstances in which the Executive Director is unavailable or incapacitated. Instead each year, with the approval of the Overall Work Program by resolution of the Regional Council, the Deputy Director is authorized to sign OWP related documents in the event that the Executive Director is unable to execute the documents himself. However, there is no written policy with regard to other matters. In order to eliminate the need to pass an annual resolution and to make it clear that the Deputy Executive Director may act in place of the Executive Director for all purposes, it is proposed that the Administration Committee and the Regional Council authorize the Executive Director to delegate his authority to the Deputy Executive Director to sign any and all documents in the event that the Executive Director is absent, unable to act in person or is otherwise incapacitated.

The attached Resolution would authorize this delegation.

Resolution #04-453-1

SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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**RESOLUTION OF THE SOUTHERN CALIFORNIA ASSOCIATION OF
GOVERNMENTS TO AUTHORIZE THE EXECUTIVE DIRECTOR TO
DELEGATE AUTHORITY IN HIS ABSENCE OR INCAPACITY TO THE
DEPUTY EXECUTIVE DIRECTOR**

WHEREAS, the Southern California Association of Governments (SCAG) is a Joint Powers Agency, established under California Government Code section 6502 et seq.

WHEREAS, SCAG is the Metropolitan Planning Organization (MPO) for six counties: Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial;

WHEREAS, pursuant to its Bylaws, SCAG has designated the Executive Director to be the Chief Administrative Officer of SCAG with the authority to administer the affairs of the Association;

WHEREAS, to enhance the administrative efficiency of SCAG it is necessary to formally recognize that the Executive Director may delegate his authority to the Deputy Executive Director;

NOW, THEREFORE, BE IT RESOLVED by the Regional Council of SCAG, that:

SCAG does hereby approve and authorize the Executive Director to delegate to the Deputy Executive Director the authority to act in the absence or incapacity of the Executive Director on all matters within the authority of the Executive Director.

APPROVED AND ADOPTED by a unanimous or majority vote of the Regional Council of SCAG at it's regular meeting of June 3, 2004.

Ron Roberts
President, SCAG
Councilmember, City of Temecula

Mark Pisano
Executive Director

Karen Tachiki
SCAG Chief Legal Counsel

Attest:

Officers: President: Councilmember Ron Roberts, Temecula • First Vice President: Supervisor Hank Kuiper, Imperial County • Second Vice President: Mayor Toni Young, Port Hueneme • Immediate Past President: Councilmember Bev Perry, Brea

Imperial County: Hank Kuiper, Imperial County • Jo Shields, Brawley

Los Angeles County: Yvonne Brathwaite Burke, Los Angeles County • Zev Yaroslavsky, Los Angeles County • Harry Baldwin, San Gabriel • Paul Bowlen, Cerritos • Tony Cardenas, Los Angeles • Margaret Clark, Rosemead • Gene Daniels, Paramount • Mike Dispenza, Palmdale • Judy Dunlap, Inglewood • Eric Garcetti, Los Angeles • Wendy Greuel, Los Angeles • Frank Gurulé, Cudahy • James Hahn, Los Angeles • Janice Hahn, Los Angeles • Isadore Hall, Compton • Tom LaBonge, Los Angeles • Bonnie Lowenthal, Long Beach • Martin Ludlow, Los Angeles • Keith McCarthy, Downey • Llewellyn Miller, Claremont • Cindy Miskowski, Los Angeles • Paul Nowatka, Torrance • Pam O'Connor, Santa Monica • Alex Padilla, Los Angeles • Bernard Parks, Los Angeles • Jan Perry, Los Angeles • Beatrice Proo, Pico Rivera • Ed Reyes, Los Angeles • Greig Smith, Los Angeles • Dick Stanford, Azusa • Tom Sykes, Walnut • Paul Talbot, Alhambra • Sidney Tyler, Pasadena • Tonia Reyes Uranga, Long Beach • Antonio Villaraigosa, Los Angeles • Dennis Washburn, Calabasas • Jack Weiss, Los Angeles • Bob Yousefian, Glendale • Dennis Zine, Los Angeles

Orange County: Chris Norby, Orange County • Ronald Bates, Los Alamitos • Lou Bone, Tustin • Art Brown, Buena Park • Richard Chavez, Anaheim • Debbie Cook, Huntington Beach • Cathryn DeYoung, Laguna Niguel • Richard Dixon, Lake Forest • Alta Duke, La Palma • Bev Perry, Brea • Tod Ridgeway, Newport Beach

Riverside County: Marion Ashley, Riverside County • Thomas Buckley, Lake Elsinore • Bonnie Flickinger, Moreno Valley • Ron Loveridge, Riverside • Greg Pettis, Cathedral City • Ron Roberts, Temecula

San Bernardino County: Paul Biane, San Bernardino County • Bill Alexander, Rancho Cucamonga • Edward Burgnon, Town of Apple Valley • Lawrence Dale, Barstow • Lee Ann Garcia, Grand Terrace • Susan Longville, San Bernardino • Gary Oviatt, Ontario • Deborah Robertson, Rialto

Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

